**REQUEST** FOR PROPOSAL

Contents

[Summary 1](#_Toc67311125)

[PURPOSE, DESCRIPTION AND OBJECTIVES 1](#_Toc67311126)

[Purpose 1](#_Toc67311127)

[Description 1](#_Toc67311128)

[Objective 1](#_Toc67311129)

[Timeline 1](#_Toc67311130)

[Budget 1](#_Toc67311131)

[Scope and Guidelines 1](#_Toc67311132)

[Discovery 1](#_Toc67311133)

[Design 1](#_Toc67311134)

[Development Guidelines 1](#_Toc67311135)

[Testing 1](#_Toc67311136)

[Delivery 1](#_Toc67311137)

# Summary

# Antoine's Landscaping and Pools, a comprehensive lawn care, landscaping, and pool services company, seeks proposals for a centralized computer system to integrate and streamline finance, customer service, and project management processes to support business growth and enhance operational efficiency.

# PURPOSE, DESCRIPTION AND OBJECTIVES

# Purpose- The purpose of this RFP is to solicit proposals from qualified vendors for the development of an integrated computer system that aligns with Antoine’s Landscaping and Pools' business processes and expansion goals.

# Description- The proposed system should provide robust support for financial management, customer relationship management, project management, inventory and maintenance tracking, and assist in marketing activities. The system must be scalable, user-friendly, and adaptable to the evolving needs of the company.

# Objective- The objective is to procure a software solution that will:

# Reduce administrative burden, particularly in financial management.

# Streamline customer service and enhance customer engagement.

# Support large-scale project management and design.

# Improve equipment maintenance scheduling and inventory management.

# Incorporate analytics for informed decision-making.

# Timeline- The project is anticipated to commence by 10 September, 2023 with completion expected by 15 December, 2023. Proposals must include a detailed project timeline.

# Budget- Proposals must adhere to a budget range between $75,000 to $200,000, with detailed cost breakdowns for software development, implementation, training, and support.

# Scope and Guidelines- The scope includes system requirements analysis, software design and development, data migration, staff training, and post-implementation support. Proposals must adhere to industry best practices and regulatory requirements.

# Discovery- Vendors must outline their approach to understanding our company’s specific needs, including stakeholder interviews, current system evaluation, and requirements gathering.

# Design- The design phase should focus on creating a user-friendly interface and an experience that reflects our company’s workflow. Proposals should include mock-ups or prototypes.

# Development Guidelines - Development must use agile methodologies, allowing for iterative testing and feedback. Proposals should detail the development framework and technologies proposed.

# Testing- The testing phase should include unit testing, system testing, and user acceptance testing (UAT) to ensure all functionalities meet the outlined objectives.

# Delivery- Delivery includes system deployment, data migration, user training, and transitioning to the new system. Proposals must specify support and maintenance terms post-delivery.